



DO's N DON'Ts at CAF Level

CLASSROOM

- ✓ Attend the class regularly.
- ✓ Preference should be physical classes but due to COVID pandemic, avail benefit from online/recorded classes.
- ✓ Develop the habit of raising question in class if there is any problem in absorbing the concept.
- ✓ If you are taking online session then stay connected with your respected tutor through whatsapp or any other electronic resource.
- ✓ If you have missed any topic, learn it as soon as possible without any delay. Take help from your tutor/Quality Assurance/Colleagues/Test Manager department in this regard.



SELF-PRACTICE

- ✓ Do your assignment and homework regularly and avoid to keep it postpone as it makes you relax and refresh your mind to absorb the upcoming concepts in a better way.

In practicing numerical:

- ✓ Complete your solution without any help from given solution
- ✓ Read the question minimum 2 times and after planning your steps start performing your solution and try to complete the question within the time.
- ✓ Give every step its due time otherwise **Assume** any value/numbers and complete the answer.



In practicing Theoretical subject:

- ✓ Best way is to perform the answer in writing
- ✓ Read the snairio with high care and activeness and plan your answer before start writing.

STUDY MATERIAL

Study material may vary by subject to subject or teacher to teacher or by institute to institute **BUT** there is something compulsory to with rest of material:

- ✓ ICAP Study Text (Revise it at least 2 times during the session)
- ✓ ICAP Past Papers of last 6-10 attempts
- ✓ ICAP Examiner Comments (**More important for repeaters than fresher**)
- ✓ ICAP Question Bank (Practice regularly as the topic/chapter ends)



TESTS AND MOCKS

- ✓ After you have learned and absorbed the concepts now it's time to examine your grip on your learning.
- ✓ 0Tests should be taken minimum on weekly basis as they prepare you how to handle the questions within the given time with maximum output and it leads you to your overall success in ICAP exam. Tests are the only way to analyze your preparation level.
- ✓ In case of online classes, maximize your efficiency by joining online test sessions e.g. **SC E-Learning** Attempt each test with full preparation and try to finish it within the allocated time
- ✓ Before Final exam but after your revision, at least **2 papers** of previous attempts should be attempted in one sitting each.



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CAF-7 Study Plan

Date	Work Plan	SC E-Learning test Number
Thursday, February 1, 2024	Chapter 1 (Company: introduction, types and registration)	1
Friday, February 2, 2024	Chapter 2 (Memorandum and articles)	2
Saturday, February 3, 2024	Chapter 3 (Directors)	3
Sunday, February 4, 2024	Chapter 4 (Chief executive and other officers)	4
Monday, February 5, 2024	Chapter 5 (Share capital)	5
Tuesday, February 6, 2024	Chapter 6 (Prospectus and commencement of business)	6
Wednesday, February 7, 2024	Chapter 1 to 6 MCQ's	7
Thursday, February 8, 2024	Chapter 7 (Mortgages and charges)	8
Friday, February 9, 2024	Chapter 8 (Meetings and resolutions)	9
Saturday, February 10, 2024	Chapter 9 (Distribution of profits)	10
Sunday, February 11, 2024	Chapter 10 (Investments and disclosure of interest)	11
Monday, February 12, 2024	Chapter 11 (Accounts and annual return)	12
Tuesday, February 13, 2024	Chapter 12 (Introduction to winding up)	13
Wednesday, February 14, 2024	Chapter 7 to 12	14
Friday, February 23, 2024	Full Book	15

Comprehensive Test Series by SC E-Learning

Schedule for CAF-7 Company Law

Test	Topic
1	Chapter 1 (Company: introduction, types and registration)
2	Chapter 2 (Memorandum and articles)
3	Chapter 3 (Directors)
4	Chapter 4 (Chief executive and other officers)
5	Chapter 5 (Share capital)
6	Chapter 6 (Prospectus and commencement of business)
7	Chapter 1 to 6 MCQ's
8	Chapter 7 (Mortgages and charges)
9	Chapter 8 (Meetings and resolutions)
10	Chapter 9 (Distribution of profits)



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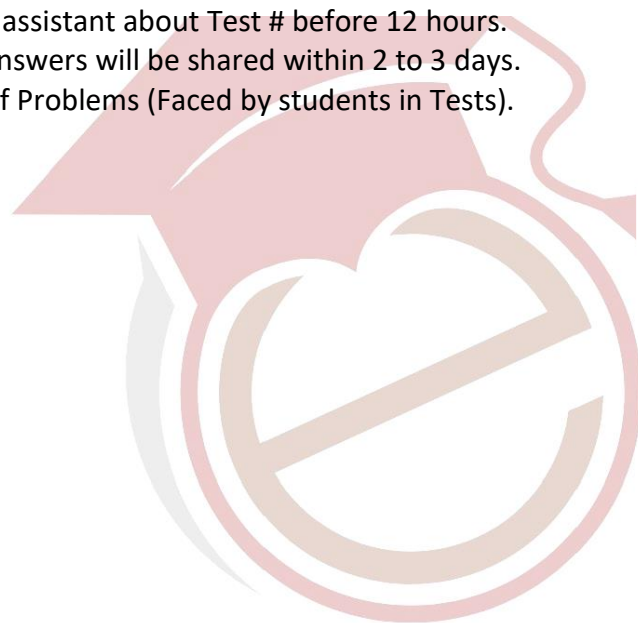


SC E-Learning

11	Chapter 10 (Investments and disclosure of interest)
12	Chapter 11 (Accounts and annual return)
13	Chapter 12 (Introduction to winding up)
14	Chapter 7 to 12
15	Full Book

Key Features:

- Tests can be attempted in any sequence and on any time.
- Flexible Timing and Schedule
- Inform your assistant about Test # before 12 hours.
- Suggested answers will be shared within 2 to 3 days.
- Discussion of Problems (Faced by students in Tests).



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