



# DO's N DON'Ts at CAF Level

### CLASSROOM

- ✓ Attend the class regularly.
- ✓ Preference should be physical classes but due to COVID pandemic, avail benefit from online/recorded classes.
- ✓ Develop the habit of raising question in class if there is any problem in absorbing the concept.
- ✓ If you are taking online session then stay connected with your respected tutor through whatsapp or any other electronic resource.
- ✓ If you have missed any topic, learn it as soon as possible without any delay. Take help from your tutor/Quality Assurance/Colleagues/Test Manager department in this regard.



### SELF-PRACTICE

- ✓ Do your assignment and homework regularly and avoid to keep it postpone as it makes you relax and refresh your mind to absorb the upcoming concepts in a better way.

#### In practicing numerical:

- ✓ Complete your solution without any help from given solution
- ✓ Read the question minimum 2 times and after planning your steps start performing your solution and try to complete the question within the time.
- ✓ Give every step its due time otherwise **Assume** any value/numbers and complete the answer.



#### In practicing Theoretical subject:

- ✓ Best way is to perform the answer in writing
- ✓ Read the snairio with high care and activeness and plan your answer before start writing.

### STUDY MATERIAL

Study material may vary by subject to subject or teacher to teacher or by institute to institute **BUT** there is something compulsory to with rest of material:

- ✓ ICAP Study Text (Revise it at least 2 times during the session)
- ✓ ICAP Past Papers of last 6-10 attempts
- ✓ ICAP Examiner Comments (**More important for repeaters than fresher**)
- ✓ ICAP Question Bank (Practice regularly as the topic/chapter ends)



### TESTS AND MOCKS

- ✓ After you have learned and absorbed the concepts now it's time to examine your grip on your learning.
- ✓ 0Tests should be taken minimum on weekly basis as they prepare you how to handle the questions within the given time with maximum output and it leads you to your overall success in ICAP exam. Tests are the only way to analyze your preparation level.
- ✓ In case of online classes, maximize your efficiency by joining online test sessions e.g. [SC E-Learning](#) Attempt each test with full preparation and try to finish it within the allocated time
- ✓ Before Final exam but after your revision, at least **2 papers** of previous attempts should be attempted in one sitting each.



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# CAF-2 Study Plan

Date	Work Plan	SC E-Learning test Number
Thursday, February 1, 2024	Chapter 5 Salary	Test 1
Friday, February 2, 2024	Chapter 6 Income from property Chapter 1 (System of taxation in Pakistan)	Test 2
Saturday, February 3, 2024	Chapter 7 Income from business - part one Chapter 8 Income from business - part 2	Test 3
Sunday, February 4, 2024	Chapter 9 Capital gains	Test 4
Monday, February 5, 2024	Chapter 10 Income from other sources	Test 5
Tuesday, February 6, 2024	Chapter 11 Losses, deductible allowances, tax credits and exemptions	Test 6
Wednesday, February 7, 2024	Chapter 12 Taxation of individual and association of persons	Test 7
Thursday, February 8, 2024	Chapter 4 Basic concepts of taxation Chapter 13 Foreign source income of a resident persons	Test 8
Friday, February 9, 2024	Chapter 2 Constitutional provisions on taxes Chapter 3 Ethics	Test 9
Saturday, February 10, 2024	Chapter 14 Returns Chapter 15 Assessment, records and audit	Test 10
Sunday, February 11, 2024	Chapter 16 Appeals, references and petitions	Test 11
Monday, February 12, 2024	Sale Tax Complete theory	Test 12
Tuesday, February 13, 2024	Sale Tax Numerical	Test 13
Wednesday, February 14, 2024	Sale Tax Numerical + Theory	Test 13
Saturday, February 24, 2024	Full Book	Test 15

## Comprehensive Test Series by SC E-Learning

Test #	Topic
1	Chapter 5 (Salary)
2	Chapter-1 & 6 (System of taxation in Pakistan) (Income from the property)
3	Chapter-7 & 8 (Income from business)
4	Chapter 9 (Capital gains)
5	Chapter 10 (Income from other sources)



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## SC E-Learning

6	Chapter 11 (Losses, deductible allowances, tax credits, and exemptions)
7	Chapter 12 (Taxation of individual and association of persons)
8	Chapters 4 & 13 (Basic concepts of taxation) (Foreign source income)
9	Chapters 2 & 3 (Constitutional provisions on taxes) (Ethics)
10	Chapters 14 & 15 (Returns) (Assessment, records and audit)
11	Chapter 16 (Appeals, references and petitions)
12	Sale Tax Complete theory)
13	Sale Tax Numerical
14	Complete Sale Tax (T+ N)
<b>Final Mock</b>	<b>Full Book</b>

### Key Features:

- Tests can be attempted in any sequence and on any time.
- Flexible Timing and Schedule
- Inform your assistant about Test # before 24 hours.
- Suggested answers will be shared within 4 days.
- Discussion of Problems (Faced by students in Tests).



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