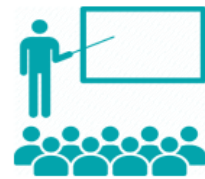




DO's N DON'Ts at CAF Level

CLASSROOM

- ✓ Attend the class regularly.
- ✓ Preference should be physical classes but due to COVID pandemic, avail benefit from online/recorded classes.
- ✓ Develop the habit of raising question in class if there is any problem in absorbing the concept.
- ✓ If you are taking online session then stay connected with your respected tutor through whatsapp or any other electronic resource.
- ✓ If you have missed any topic, learn it as soon as possible without any delay. Take help from your tutor/Quality Assurance/Colleagues/Test Manager department in this regard.



SELF-PRACTICE

- ✓ Do your assignment and homework regularly and avoid to keep it postpone as it makes you relax and refresh your mind to absorb the upcoming concepts in a better way.

In practicing numerical:

- ✓ Complete your solution without any help from given solution
- ✓ Read the question minimum 2 times and after planning your steps start performing your solution and try to complete the question within the time.
- ✓ Give every step its due time otherwise **Assume** any value/numbers and complete the answer.



In practicing Theoretical subject:

- ✓ Best way is to perform the answer in writing
- ✓ Read the snairio with high care and activeness and plan your answer before start writing.

STUDY MATERIAL

Study material may vary by subject to subject or teacher to teacher or by institute to institute **BUT** there is something compulsory to with rest of material:

- ✓ ICAP Study Text (Revise it at least 2 times during the session)
- ✓ ICAP Past Papers of last 6-10 attempts
- ✓ ICAP Examiner Comments (**More important for repeaters than fresher**)
- ✓ ICAP Question Bank (Practice regularly as the topic/chapter ends)



TESTS AND MOCKS

- ✓ After you have learned and absorbed the concepts now it's time to examine your grip on your learning.
- ✓ 0Tests should be taken minimum on weekly basis as they prepare you how to handle the questions within the given time with maximum output and it leads you to your overall success in ICAP exam. Tests are the only way to analyze your preparation level.
- ✓ In case of online classes, maximize your efficiency by joining online test sessions e.g. **SC E-Learning** Attempt each test with full preparation and try to finish it within the allocated time
- ✓ Before Final exam but after your revision, at least **2 papers** of previous attempts should be attempted in one sitting each.



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<https://www.youtube.com/channel/UCWaV1XbNFaY-WqjsZzymEwv>



SC E-Learning

Date	Work Plan	SC E-Learning test Number
Wednesday, November 1, 2023	Chapter 5 Salary	Test 1
Thursday, November 2, 2023	Chapter 5 Salary	
Friday, November 3, 2023	Chapter 5 Salary	
Saturday, November 4, 2023	Chapter 5 Salary	
Sunday, November 5, 2023		
Monday, November 6, 2023	Chapter 6 Income from property	Test 2
Tuesday, November 7, 2023	Chapter 6 Income from property	
Wednesday, November 8, 2023	Chapter 6 Income from property	
Thursday, November 9, 2023	Chapter 6 Income from property	
Friday, November 10, 2023	Chapter 1 (System of taxation in Pakistan)	
Saturday, November 11, 2023	Chapter 1 (System of taxation in Pakistan)	
Sunday, November 12, 2023		Test 3
Monday, November 13, 2023	Chapter 7 Income from business - part one	
Tuesday, November 14, 2023	Chapter 7 Income from business - part one	
Wednesday, November 15, 2023	Chapter 7 Income from business - part one	
Thursday, November 16, 2023	Chapter 8 Income from business - part 2	
Friday, November 17, 2023	Chapter 8 Income from business - part 2	
Saturday, November 18, 2023	Chapter 8 Income from business - part 2	
Sunday, November 19, 2023		
Monday, November 20, 2023	Chapter 8 Income from business - part 2	
Tuesday, November 21, 2023	Chapter 8 Income from business - part 2	
Wednesday, November 22, 2023	Chapter 8 Income from business - part 2	
Thursday, November 23, 2023	Chapter 8 Income from business - part 2	
Friday, November 24, 2023	Chapter 9 Capital gains	
Saturday, November 25, 2023	Chapter 9 Capital gains	
Sunday, November 26, 2023		
Monday, November 27, 2023	Chapter 9 Capital gains	
Tuesday, November 28, 2023	Chapter 9 Capital gains	Test 5
Wednesday, November 29, 2023	Chapter 10 Income from other sources	
Thursday, November 30, 2023	Chapter 10 Income from other sources	
Friday, December 1, 2023	Chapter 10 Income from other sources	
Saturday, December 2, 2023	Chapter 10 Income from other sources	
Sunday, December 3, 2023		Test 6
Monday, December 4, 2023	Chapter 11 Losses, deductible allowances, tax credits and exemptions	
Tuesday, December 5, 2023	Chapter 11 Losses, deductible allowances, tax credits and exemptions	



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SC E-Learning

Wednesday, December 6, 2023	Chapter 11 Losses, deductible allowances, tax credits and exemptions	
Thursday, December 7, 2023	Chapter 11 Losses, deductible allowances, tax credits and exemptions	
Friday, December 8, 2023	Chapter 12 Taxation of individual and association of persons	Test 7
Saturday, December 9, 2023	Chapter 12 Taxation of individual and association of persons	
Sunday, December 10, 2023		
Monday, December 11, 2023	Chapter 12 Taxation of individual and association of persons	
Tuesday, December 12, 2023	Chapter 12 Taxation of individual and association of persons	
Wednesday, December 13, 2023	Chapter 12 Taxation of individual and association of persons	
Thursday, December 14, 2023	Chapter 4 Basic concepts of taxation	Test 8
Friday, December 15, 2023	Chapter 4 Basic concepts of taxation	
Saturday, December 16, 2023	Chapter 13 Foreign source income of a resident persons	
Sunday, December 17, 2023		
Monday, December 18, 2023	Chapter 13 Foreign source income of a resident persons	
Tuesday, December 19, 2023	Chapter 13 Foreign source income of a resident persons	
Wednesday, December 20, 2023	Chapter 2 Constitutional provisions on taxes	Test 9
Thursday, December 21, 2023	Chapter 2 Constitutional provisions on taxes	
Friday, December 22, 2023	Chapter 3 Ethics	
Saturday, December 23, 2023	Chapter 3 Ethics	
Sunday, December 24, 2023		
Monday, December 25, 2023	Chapter 14 Returns	Test 10
Tuesday, December 26, 2023	Chapter 14 Returns	
Wednesday, December 27, 2023	Chapter 15 Assessment, records and audit	
Thursday, December 28, 2023	Chapter 15 Assessment, records and audit	
Friday, December 29, 2023	Chapter 15 Assessment, records and audit	
Saturday, December 30, 2023	Chapter 15 Assessment, records and audit	
Sunday, December 31, 2023		
Monday, January 1, 2024	Chapter 16 Appeals, references and petitions	Test 11
Tuesday, January 2, 2024	Chapter 16 Appeals, references and petitions	
Wednesday, January 3, 2024	Chapter 16 Appeals, references and petitions	
Thursday, January 4, 2024	Chapter 16 Appeals, references and petitions	
Friday, January 5, 2024	Sale Tax Complete theory	Test 12



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SC E-Learning

Saturday, January 6, 2024	Sale Tax Complete theory	
Sunday, January 7, 2024		
Monday, January 8, 2024	Sale Tax Complete theory	
Tuesday, January 9, 2024	Sale Tax Complete theory	
Wednesday, January 10, 2024	Sale Tax Complete theory	
Thursday, January 11, 2024	Sale Tax Complete theory	
Friday, January 12, 2024	Sale Tax Complete theory	
Saturday, January 13, 2024	Sale Tax Complete theory	
Sunday, January 14, 2024		
Monday, January 15, 2024	Sale Tax Numerical	Test 13
Tuesday, January 16, 2024	Sale Tax Numerical	
Wednesday, January 17, 2024	Sale Tax Numerical	
Thursday, January 18, 2024	Sale Tax Numerical	
Friday, January 19, 2024	Sale Tax Numerical	
Saturday, January 20, 2024	Sale Tax Numerical	
Sunday, January 21, 2024		
Monday, January 22, 2024	Sale Tax Numerical + Theory	Test 14
Tuesday, January 23, 2024	Sale Tax Numerical + Theory	
Wednesday, January 24, 2024	Sale Tax Numerical + Theory	
Thursday, January 25, 2024	Sale Tax Numerical + Theory	
Friday, January 26, 2024	Sale Tax Numerical + Theory	
Saturday, January 27, 2024	Sale Tax Numerical + Theory	
Sunday, January 28, 2024		
Monday, January 29, 2024		

Comprehensive Test Series by SC E-Learning

Test #	Topic
1	Chapter 5 (Salary)
2	Chapter-1 & 6 (System of taxation in Pakistan) (Income from the property)
3	Chapter-7 & 8 (Income from business)
4	Chapter 9 (Capital gains)
5	Chapter 10 (Income from other sources)
6	Chapter 11 (Losses, deductible allowances, tax credits, and exemptions)
7	Chapter 12 (Taxation of individual and association of persons)
8	Chapters 4 & 13 (Basic concepts of taxation) (Foreign source income)



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9	Chapters 2 & 3 (Constitutional provisions on taxes) (Ethics)
10	Chapters 14 & 15 (Returns) (Assessment, records and audit)
11	Chapter 16 (Appeals, references and petitions)
12	Sale Tax Complete theory)
13	Sale Tax Numerical
14	Complete Sale Tax (T+ N)
Final Mock	Full Book

Key Features:

- Tests can be attempted in any sequence and on any time.
- Flexible Timing and Schedule
- Inform your assistant about Test # before 24 hours.
- Suggested answers will be shared within 4 days.
- Discussion of Problems (Faced by students in Tests).



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