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## DO's N DON'Ts at CAF Level

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### CLASSROOM

- ✓ Attend the class regularly.
- ✓ Preference should be physical classes but due to COVID pandemic, avail benefit from online/recorded classes.
- ✓ Develop the habit of raising question in class if there is any problem in absorbing the concept.
- ✓ If you are taking online session then stay connected with your respected tutor through whatsapp or any other electronic resource.
- ✓ If you have missed any topic, learn it as soon as possible without any delay. Take help from your tutor/Quality Assurance/Colleagues/Test Manager department in this regard.



### SELF-PRACTICE

- ✓ Do your assignment and homework regularly and avoid to keep it postpone as it makes you relax and refresh your mind to absorb the upcoming concepts in a better way.

#### In practicing numerical:

- ✓ Complete your solution without any help from given solution
- ✓ Read the question minimum 2 times and after planning your steps start performing your solution and try to complete the question within the time.
- ✓ Give every step its due time otherwise **Assume** any value/numbers and complete the answer.



#### In practicing Theoretical subject:

- ✓ Best way is to perform the answer in writing
- ✓ Read the snairio with high care and activeness and plan your answer before start writing.

### STUDY MATERIAL

Study material may vary by subject to subject or teacher to teacher or by institute to institute **BUT** there is something compulsory to with rest of material:

- ✓ ICAP Study Text (Revise it at least 2 times during the session)
- ✓ ICAP Past Papers of last 6-10 attempts
- ✓ ICAP Examiner Comments (**More important for repeaters than fresher**)
- ✓ ICAP Question Bank (Practice regularly as the topic/chapter ends)



### TESTS AND MOCKS

- ✓ After you have learned and absorbed the concepts now it's time to examine your grip on your learning.
- ✓ OTests should be taken minimum on weekly basis as they prepare you how to handle the questions within the given time with maximum output and it leads you to your overall success in ICAP exam. Tests are the only way to analyze your preparation level.
- ✓ In case of online classes, maximize your efficiency by joining online test sessions e.g. [SC E-Learning](#) Attempt each test with full preparation and try to finish it within the allocated time
- ✓ Before Final exam but after your revision, at least **2 papers** of previous attempts should be attempted in one sitting each.



Date	Chapter	Sc E-Learning Test number
1-Dec-21	COMPANY: INTRODUCTION, TYPES AND REGISTRATION	1
2-Dec-21	COMPANY: INTRODUCTION, TYPES AND REGISTRATION	
3-Dec-21	COMPANY: INTRODUCTION, TYPES AND REGISTRATION	
4-Dec-21	COMPANY: INTRODUCTION, TYPES AND REGISTRATION	
5-Dec-21	COMPANY: INTRODUCTION, TYPES AND REGISTRATION	
6-Dec-21	MEMORANDUM AND ARTICLES	2
7-Dec-21	MEMORANDUM AND ARTICLES	
8-Dec-21	MEMORANDUM AND ARTICLES	
9-Dec-21	MEMORANDUM AND ARTICLES	3
10-Dec-21	DIRECTORS	
11-Dec-21	DIRECTORS	
12-Dec-21	DIRECTORS	
13-Dec-21	DIRECTORS	
14-Dec-21	DIRECTORS	
15-Dec-21	DIRECTORS	
16-Dec-21	DIRECTORS	
17-Dec-21	CHIEF EXECUTIVE AND OTHER OFFICERS	4
18-Dec-21	CHIEF EXECUTIVE AND OTHER OFFICERS	
19-Dec-21	CHIEF EXECUTIVE AND OTHER OFFICERS	
20-Dec-21	SHARE CAPITAL	5
21-Dec-21	SHARE CAPITAL	
22-Dec-21	PROSPECTUS AND COMMENCEMENT OF BUSINESS	6
23-Dec-	PROSPECTUS AND COMMENCEMENT OF BUSINESS	

21		
24-Dec-21	PROSPECTUS AND COMMENCEMENT OF BUSINESS	
25-Dec-21	MCQs 1st half	7
26-Dec-21	MCQs 1st half	
27-Dec-21	MORTGAGES AND CHARGES	8
28-Dec-21	MORTGAGES AND CHARGES	
29-Dec-21	MORTGAGES AND CHARGES	
30-Dec-21	MEETINGS AND RESOLUTIONS	9
31-Dec-21	MEETINGS AND RESOLUTIONS	
1-Jan-22	MEETINGS AND RESOLUTIONS	
2-Jan-22	MEETINGS AND RESOLUTIONS	
3-Jan-22	MEETINGS AND RESOLUTIONS	
4-Jan-22	MEETINGS AND RESOLUTIONS	10
5-Jan-22	DISTRIBUTION OF PROFITS	
6-Jan-22	DISTRIBUTION OF PROFITS	11
7-Jan-22	INVESTMENTS AND DISCLOSURE OF INTEREST	
8-Jan-22	INVESTMENTS AND DISCLOSURE OF INTEREST	
9-Jan-22	INVESTMENTS AND DISCLOSURE OF INTEREST	12
10-Jan-22	ACCOUNTS AND ANNUAL RETURN	
11-Jan-22	ACCOUNTS AND ANNUAL RETURN	
12-Jan-22	ACCOUNTS AND ANNUAL RETURN	
13-Jan-22	ACCOUNTS AND ANNUAL RETURN	13
14-Jan-22	INTRODUCTION TO WINDING UP	
15-Jan-22	INTRODUCTION TO WINDING UP	
16-Jan-22	INTRODUCTION TO WINDING UP	
17-Jan-22	INTRODUCTION TO WINDING UP	
18-Jan-22	INTRODUCTION TO WINDING UP	14
19-Jan-22	MCQs 2nd half	

<b>20-Jan-22</b>	MCQs 2nd half	
<b>21-Jan-22</b>	Full book	15
<b>22-Jan-22</b>	Full book	
<b>23-Jan-22</b>	Full book	
<b>24-Jan-22</b>	Full book	
<b>25-Jan-22</b>	Full book	
<b>26-Jan-22</b>	Full book	
<b>27-Jan-22</b>	Full book	
<b>28-Jan-22</b>	Full book	
<b>29-Jan-22</b>	Full book	
<b>30-Jan-22</b>	Full book	
<b>31-Jan-22</b>	Full book	

SCE Learning



## Comprehensive Test Series by SC E-Learning

### Schedule for CAF-7 Company Law

Test	Topic
1	Chapter 1 (Company: introduction, types and registration)
2	Chapter 2 (Memorandum and articles)
3	Chapter 3 (Directors)
4	Chapter 4 (Chief executive and other officers)
5	Chapter 5 (Share capital)
6	Chapter 6 (Prospectus and commencement of business)
7	Chapter 1 to 6 MCQ's
8	Chapter 7 (Mortgages and charges)
9	Chapter 8 (Meetings and resolutions)
10	Chapter 9 (Distribution of profits)
11	Chapter 10 (Investments and disclosure of interest)
12	Chapter 11 (Accounts and annual return)
13	Chapter 12 (Introduction to winding up)
14	Chapter 7 to 12
15	Full Book

#### Key Features:

- Tests can be attempted in any sequence and on any time.
- Flexible Timing and Schedule
- Inform your assistant about Test # before 24 hours.
- Suggested answers will be shared within 4 days.
- Discussion of Problems (Faced by students in Tests).



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